COLLEGE OF ARTS AND SCIENCES
GRADUATE /UNDERGRADUATE RESEARCH COLLABORATION FUND

The Graduate/Undergraduate Research Collaboration Fund is intended to encourage projects in which a graduate student and 1-2 undergraduates conduct research together under the supervision of a full-time faculty member (who must hold Graduate Faculty status). A project may encompass an interdisciplinary team of undergraduates, graduates and faculty members from more than one department (at least one of the faculty members must have Graduate Faculty status). Funds may be requested to defray costs in connection with such items as research supplies, software programs, and minor equipment. These funds may not be used for travel since undergraduates can apply to the Undergraduate Research Funds and graduates to the GSA for that purpose.

ELIGIBILITY AND FUNDING

Applications are invited from teams of graduate and undergraduate students who are in good standing and are seeking degrees in the College of Arts and Sciences. Proposals are expected to be written by the student applicants under the guidance of the faculty sponsor(s). Applicants may request a maximum of $1000 to support the research collaboration. Only one proposal per department or program may be submitted. In the case that multiple proposals exist, departments are responsible for selecting the proposal that will be sent forward for College consideration. No department or program will be eligible for funding more than once in an academic year. The College will fund two graduate/undergraduate research awards each academic year, contingent upon available funding.

PROPOSAL FORMAT

1. Cover sheet
   a. Names of graduate and undergraduate applicants
   b. Name(s) of faculty sponsor(s)
   c. Department(s)
   d. E-mail addresses of applicants and sponsoring faculty member(s)
   e. Title of project
   f. Dates of proposed research project (one year maximum)
   g. Signatures of sponsoring faculty member(s) and the Departmental Chairperson or Graduate Program Director
2. Project description (two-page limit, single-spaced); must include a description of proposed outcomes
3. Literature cited (one-page limit)
4. Budget
   a. itemized budget for funds requested from College
   b. co-funding (if any) from department(s) or other sources; indicate whether co-funding has been secured or applied for, or if it is contingent upon College funding

The completed application (including all required signatures) should be assembled and converted to pdf format prior to submission. Do not submit any additional documents not specified above. Proposals that do not follow the required format will be returned without review.

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SUBMISSION DATE

An electronic copy of the application package must be submitted to Ass R F LHDLWGHIQ Q L I H U 3 R S (LNHHQ Q L I H U S R, and must be received by October 15. If the 15th falls on a weekend or holiday, proposals are due on the next business day.

PROPOSAL REVIEW

Proposals will be reviewed by a panel consisting of the $ V V R F L D W H ' H D Q Review W K H & R criteria are provided on the following page. Interdisciplinary proposals or those that co-funding commitments from to 3.24 (3.2 Tw 370.7)]TJ -0.Cb fundin

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PROPOSAL REVIEW AND CRITERIA

Proposals will be reviewed using the following criteria. A maximum score of 50 is possible.

1. Project Feasibility (20 points)

    a. Are the proposed methods optimal for achieving the objectives of the proposal?
    b. Do the methods represent a unique or innovative approach to the problem?
    c. Is the funding requested reasonable and appropriate for the proposed research? - Is any co funding available to supplement the requested funding?
    d. Is the specified work plan practical and achievable for the proposed project? Is the amount of time requested clearly justified and appropriate?

2. Research Quality (15 points)
    a. How important is the proposed activity to advancing knowledge and understanding within its own field or across different fields?
    b. To wh9N14 TD9 1 Tf - s different fielrm (12.96lgtedr acexplo thcasove ap acoriginal- s T*c.)