

0 \$ 7 6 W X G H Q W V \$ G G L W L R FBI % D F I N J U P D X Q L G R @ M I S R U I Child Abuse and Neglect Check Process:

In St Louis:

1. Go to SLU Office of Clinical Education Compliance

<https://www.slu.edu/registrar/services/background-checks.php>

2. 6 H O H F W 3 / R F D O 6 W X G H Q W % D F N J U R X Q G & K H F N ' L I L

3. Select an appointment time for your fingerprinting then fill in the form.

4. 6 H O H F W 3 ' ( 6 ( & H O W L ( L ( F O X E L R W Q L ' W X W H & H U W L I L F D W H drop-down menu and choose MO and FBI Fingerprint Check. The background check reports are sent directly to your DESE Profile.

5. Your SLU student account will be billed \$52.20.

6. Sharing your Clearance Documents: Checking the status of your clearance documents on your DESE Profile by scroll down to and click on the gray "Fingerprint Information" bar. : K H Q \ R X U H F H L Y H 3 F O H D U D please screenshot the page (make sure it includes your name) and share it in your SOE Office of Field Experience Google Drive Folder.

7. Clearance Document Codes: Contact your Employer.



Not currently in St. Louis:

[https://dese.mo.gov/sites/default/files/fingerprint\\_information\\_form.pdf](https://dese.mo.gov/sites/default/files/fingerprint_information_form.pdf)